

Business communication

Learn how to effectively write in Dutch

Objectives :

The workshop focuses on:

- De compilation of a business text
- The format and lay-out of a business communication
- Creating a paper
- Creating a report
- Written price request
- Written offer
- Counter offer and reply

Suitable for:

Anyone of Berlitz level 4 who wants to improve writing skills

What can you expect?

The workshop will give you:

- More confidence when writing business texts and messages
- More fluency and accuracy when writing business texts and messages
- Practical language skills



Format : 2 days
intensive private
tuition from 9am to
4.30pm

Price 875.00 €