

French for Human Resources

This programme/module will allow you to master the French language in common communication situations in the area of Human Resources.

Objectives:

At the end of this programme/module, you will be able to:

- Establish an employment contract
- Draw up and research a profile
- Recruit a candidate
- Analyse the different methods of work organization
- Run a working meeting
- Analyse the rights of employees and manage a case of dismissal while respecting the employees' rights
- Write up communications connected with the different situations

This programme/module is intended:

For students who have reached a minimum of Berlitz French Level 4 and want to gain skill in professional oral and written communication in the area of Human Resources.

Benefits of this programme/module:

Through varied and realistic activities, situations and exercises, in which you are fully involved, this programme/module allows you to develop a common vocabulary and to acquire terms specific to everyday tasks, and leads you to confront professional situations that are current in the area of Human Resources.

Format: Two days of intensive courses from 9.00 to 16.30

Price: 875 €